

Searching for and Viewing a Ready Pay Invoice

To search for and view a Ready Pay Invoice:

Virtual Gateway

- 1. Select the **Billing** module.
- 2. Click **Ready Pay Invoice Search** from the navigation bar.

The **Ready Pay Search** page appears.



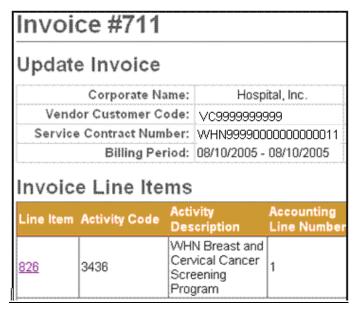
- 3. Enter criteria.
- 4. Click

The search results appear below.

Glaims	Ready Pay Inv	oice Sear	ch				
= Claim Search	100	1. ±1 50	= 10 50	S 5 30 50	2 15 17 13 15		
» Status Request History	Search results exceeded lin		ult not found, p	please refine the search fi			
# PRC Search	Activit	ty Code:			Activity Name:	%	
» Add Professional Claim	Vendor Custome	r Code:		1	Vendor Contract Number:		
» Add Institutional Claim	Dat	te From:			Date To:		
» Invoice Search					(5,000,000,000)		
» Ready Pay Invoice Search 🕒							Searc
Global Update Service Line	Search Results						
= Global Update Appropriations	Search Results						
Explanation of Benefits (EOB)	Activity Name	Scheduled Payr	nent Date	Vendor Customer Code	Contract Number	Status	
» Batch Authorize Claims	WHN Breast and Cervical	07/10/2005				Act PRC Appro	VB
» Service Delivery Report	Cancer Screening Program	g Program.					
	WHN Breast and Cervical Cancer Screening Program.	07/10/2005				Act PRC Appro	vė
	WHN Breast and Cervical Cancer Screening Program.	07/10/2005				Payment Reco	nciled
	WHN Breast and Cervical Cancer Screening Program	07/24/2005				Act PRC Appro	ve
	WHN Breast and Cervical Cancer Screening Program.	07/24/2005				Payment Reco	nciled
	WHN Breast and Cervical Cancer Screening Program	08/10/2005				Pending	
	WHN Breast and Cervical Cancer Screening Program.	08/10/2005				Pending	
	WHN Breast and Cervical Cancer Screening Program.	08/10/2005				Payment Reco	nciled
	WHN Breast and Cervical Cancer Screening Program.	08/24/2005				Payment Reco	nciled
	WHN Breast and Cervical Cancer Screening Program	09/10/2005				Payment Reco	nciled

5. Click the Activity Name link.

The Ready Pay Invoice Summary page appears.



6. Click the <u>Line Item</u> link.

The Ready Pay Line Item Summary page appears.





Viewing a Ready Pay Invoice Adjustment

To view a Ready Pay Invoice Adjustment:

Virtual Gateway

1. Access the **Ready Pay Line Item Summary** Page.

Invoice #711			
Update Line Item			
Balance to Date:	\$303,472.54	*Invoice Amo	ount: \$13,194.46
Current Balance:			\$303,472.54
Adjudications			
Payment Date	Status	Payment Amount	Adjudication Amount
08/17/2006	Pending	\$0.00	\$13,194.46

2. Click the Payment Date link.

The Ready Pay Adjudication Summary page appears.

Invoice 711			
Line Item:	826		
Update Adjudication	on		
Claimed Amount:		Payment Date:	08/17/2006
Total Past Adjudication Amount:	0.0	Line Item ID:	826
Total Current Adjustments:			
Adjudication Payment Amount:	0.0		
Adjustments			
Group Code		Amount	
CO		13194.46	

3. Click the Group Code link.

The Ready Pay Update Adjustment Summary page appears.

Invoice #711			
Line Item	D: 826		
Update Adjustme	ent		
	CO-Contractual Obligations	Adjustment Amount:	13194.46
Adjustment Group Code:		·	13194.46
Adjustment Group Code: Adjustment Reason Code:	CO-Contractual Obligations 119-Benefit maximum for this time period o	·	

Virtual Gateway Customer Service 1-800-421-0938